



It is the policy of the Catholic Diocese of Phoenix that any sexual, physical, emotional abuse of a minor is not acceptable and will not be tolerated.

Employees and volunteers while working in their scope of ministry shall:

- Abide by the Diocese of Phoenix Policy and Procedures for the Protection of Minors
Exhibit the highest Christian ethical standards and personal integrity
Conduct themselves in a manner that is consistent with the discipline, norms, and teachings of the Catholic Church
Provide a professional environment that is free from all forms of abuse including intimidation and, harassment
Accept personal responsibility to protect all minors from all forms of abuse
Report concerns about boundary violations or other questionable behaviors and circumstances with the program supervisor, pastor or principal
Report promptly, in accordance with the law of the State of Arizona and policies of the Diocese of Phoenix, any suspected abuse or neglect of a minor
Call the Office of Youth and Child Protection for clarification when in doubt of policy or procedure

Employees and volunteers while working in their scope of ministry shall not:

- Abuse a minor
Take advantage of supervisory and/or authoritative relationship, or any relationship of trust for their own benefit

Because it is impossible to compile a comprehensive list of specific acts constituting misconduct, employees and volunteers must use common sense, guided by the principles set forth above, to direct their behavior and to abide by the current Diocese of Phoenix Policy and Procedures for the Protection of Minors.

By signing this I am stating that I have received a copy of this Code of Ethics, I have read it, and understand it, and I agree to abide by it. I have also read and understand the current Diocese of Phoenix Policy and Procedures for the Protection of Minors and will abide by it as it helps me observe this Code of Ethics.

A violation of this Code of Ethics can result in disciplinary action up to and including removal from serving in programs and/or termination of employment.

Check One:

- Priest, Deacon, Religious Brother, Employee, Seminarian, Deacon Candidate, Religious Sister, Volunteer, Volunteer (Serves Minors), Volunteer (SVDP/Pastoral Care)

Date Printed Last Name Printed First Name Signature



The Catholic Diocese of Phoenix appreciates your willingness to share your faith, gifts and skills. Providing safe and secure programs for our members is of utmost importance to us. The information gathered in this application is designed to help us provide the highest quality Catholic programs for the people of our community. For your privacy, this form will be stored in a locked environment.

Main Application and Diocese of Phoenix Questionnaire form with fields for personal information, address, contact details, and parish registration.

For the safety of our children, we sincerely appreciate your cooperation in completing this entire application.



Catholic Diocese of Phoenix Volunteer Application Form

EMPLOYMENT Check here if you are not currently employed.			
Current Employer:		Position	Years employed
Street Address		City	State Zip

VOLUNTEER HISTORY Check here if you do not have volunteer history.				
Volunteer Position	Organization	Start date	End date	Duties
Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		
Volunteer Position	Organization	Start date	End date	Duties
Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		
Volunteer Position	Organization	Start date	End date	Duties
Street Address	City	State	Zip	
Contact Person / Title	Contact's Phone Number	Contact's e-mail address		

REFERENCES (A minimum of 3 required. If residing in Diocese of Phx less than 3 years a minimum of 2 references must be from previous location.)				
Reference Name: First, Last	Address (City State Zip)	Daytime Phone Number	How long have you known this person?	Has this person agreed to be a reference?
Professional/Civic				<input type="checkbox"/> No <input type="checkbox"/> Yes
Personal				<input type="checkbox"/> No <input type="checkbox"/> Yes
Personal				<input type="checkbox"/> No <input type="checkbox"/> Yes
Family Member				<input type="checkbox"/> No <input type="checkbox"/> Yes
Family Member				<input type="checkbox"/> No <input type="checkbox"/> Yes



Catholic Diocese of Phoenix Volunteer Application Form

BACKGROUND CHECK INFORMATION	
Have you changed your last name in the past 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No Was name change due to a marriage/divorce? Yes No What was your previous last name? _____	
Have you ever been accused of or arrested for physically, sexually, or emotionally abusing a child or an adult? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Explain _____	
Indicate if you have ever been arrested, indicted, awaiting trial or have ever admitted to committing a misdemeanor or felony. If yes, please list the offense, date, jurisdiction and outcome. <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have any outstanding warrants? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is there anyone living in your home that is a registered sex offender, been accused of or is awaiting trial for a criminal offense against a child? <input type="checkbox"/> Yes <input type="checkbox"/> No	
At any time during the past 5 years have you lived in a different state (within the United States) or do you currently live outside the state this Diocese is located in? If yes, what state did you live in? _____	
Driver's License: State _____ Number _____	
ADDITIONAL VOLUNTEER LOCATIONS Please indicate the city and name of additional parishes/schools/ ministry locations you would like to have this application registered.	
Volunteer Location 1: SVPD/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No	Volunteer Location 3: SVPD/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No
Volunteer Location 2: SVPD/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No	Volunteer Location 4: SVPD/Ministry Of Care <input type="checkbox"/> Yes <input type="checkbox"/> No Serve Minors <input type="checkbox"/> Yes <input type="checkbox"/> No
FOUNDATION SAFE ENVIRONMENT TRAINING CLASS, LOCATION AND DATE	
Date _____ Location _____	
DECLARATION – Please read each statement and <u>initial</u> on the lines below (Do not make check marks).	
(initials only) _____ I declare that all statements contained in this application are true and that any misrepresentation or omission is cause for rejection of my application or dismissal from my ministry involvement.	
(initials only) _____ I understand that a background check may be conducted prior to and during my service. I authorize investigations of all statements contained in the application.	
(initials only) _____ I agree to observe all Catholic Diocese of Phoenix guidelines and policies for the program in which I am applying.	

*** DO NOT SIGN UNTIL YOU HAVE READ AND INITIALED THE ABOVE STATEMENTS.

Applicant Signature: _____ **Date:** ____/____/____

Trainer Review

I have reviewed the applicant document and verify applicant completed training and initialed the declaration statements.

Trainer Initials: _____ Date: ____/____/____

Screening Committee

I have reviewed the applicant document and have highlighted missing or incomplete information.

Screening Committee Member Signature: _____ Date: ____/____/____