

Library Rules Contract

1. RESPECT YOURSELF, OTHERS AND THINGS:

To follow this rule everyone is expected to:

- Enter and exit quietly
- Cooperate and share library space and materials.
- Practice self-control.
- Take care of library property: books, magazines, furniture, computers, shelf-markers, etc.

Books returned late will be assessed a late fine of 10¢ per day. A replacement fee will be charged for damaged or lost books.

- Show respect to librarian, staff and other students.

2. CONTRIBUTE TO THE LEARNING ENVIRONMENT:

To follow this rule everyone is expected to:

- Listen, follow directions and participate positively.
- Raise hand to share ideas or ask questions.
- Use quiet, inside voices during classes, storytimes, when searching for books or when using computers.

3. FOLLOW CLASSROOM OPERATING PROCEDURES:

To follow this rule everyone is expected to:

- Be prepared to start and stop on time.
- Return books and magazines on time. ***Remember, fines are assessed for late, damaged or lost materials!***
- No food or drink in the library.
- Always walk in the library.
- Emergency bathroom only.
- Respect and follow all internet and computer use rules as outlined for our school.

I have read and understand the rules to be followed in our OLPH school library. I agree to comply with these rules so that all students can benefit from our library class time. I understand that I will not be allowed to check out books after my first library class until this contract is signed and returned.

Student signature: _____ **Room #** _____

Parent Signature: _____ **Date:** _____