

Our Lady of Perpetual Help School
Parent Advisory Board
Meeting Minutes
August 23, 2011

This report presents the minutes of the meeting of the Parent Advisory Board held on August 23, 2011 at OLPH at 7:00 p.m., as recorded by Dennis Naughton. Any individual report handouts are filed with the minutes of the meeting and are attached hereto.

- The meeting was called to order by Sally Bell-Sarlitto at 7:00 p.m.
- Opening Prayer: Led by Sally Bell-Sarlitto.
- Attendance: Board members present at the meeting were: Mrs. Donna Lauro (Principal); Mrs. Sally Bell-Sarlitto, (Board President); Mrs. Tracy Britton, Mr. Tom Chermack; Mrs. M.J. Galen; Mrs. Annie Hoyle; Dr. Markham McHenry; Mr. Dan Minton; Mr. Dennis Naughton; and Mr. Marc Roberts.
 - Introductions of all 2011-2012 Board Members
 - Establishment of the Opening Prayer Schedule for the Upcoming Year
- Principal's Report: Presented by Mrs. Donna Lauro. (See attached written report.)
 - Discussed the upcoming in-service for Advisory Boards on September 23 at St. Mary's High School. All Board members were encouraged to attend.
 - Distributed and discussed the Diocese's "Expectations of Board Members" and discussed the role of the Board at OLPH
 - Reported on the following:
 - Staff Changes for 2011-2012
 - Discussion of Algebra I course at Notre Dame Prep for OLPH 8th graders
 - Introduction of Weekly Mass:
 - at 8:30am 3 times per month with the Parish
 - at 10:00am with school choir once a month.
 - School Enrollment – Kindergarten enrollment continues to be low
 - Email Issues – there was a problem delivering mail to Cox addresses that seems to be resolved.
 - New Drop Off/Pick Up system.
 - School Finances
 - New School Logo – completed, awaiting sample of new shirts from Dennis Uniforms.
 - Update on Mrs. Lauro's 5-year plan and goals for OLPH
 - Added emphasis in 2011-2012 on bolstering OLPH's Catholic Identity, focusing in particular on service projects

- Discussion of Committees for the Upcoming Year:
 - Changes For 2011-2012
 - There will no longer be a separate Finance Committee for the Board. Instead, a member of the Parish Finance Committee, which includes school finance and includes school parents, will be asked to provide regular reports to the Board.
 - The Booster Club will submit monthly reports, but will not send a regular representative to the Board meetings
 - 2011-2012 Committees:
 - Parent/Student Life Committee
 - Will continue in its current mission
 - M.J. Gralen and Dan Minton will continue to be members
 - Technology / Facilities Committee
 - Will advise re: all school physical facilities, such as technological infrastructure, school buildings, etc.
 - Tracy Britton and Marc Roberts will be members
 - Catholic Identity Committee
 - Will advise re: OLPH's attempt to build, develop and demonstrate its Catholic faith
 - Annie Hoyle, Tracy Britton and Dan Minton will be members
 - Marketing
 - Will advise re: school marketing efforts, and will aid Development Director's implementation of marketing plan
 - Markham McHenry and Dennis Naughton will be members
- New Business
 - Marc Roberts has graciously agreed to take over the Board minute-keeping duties
 - Sally Bell-Sarlitto asked that when revising the mission statement, OLPH consider changing its goal for an "academically sound" environment to one of "academic excellence."
- Adjourn: With business concluded, Mrs. Sally Bell-Sarlitto asked for a motion to adjourn. Dennis Naughton so moved to adjourn the meeting. M.J. Gralen seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:45 p.m.