

Our Lady of Perpetual Help School
Parent Advisory Board
Meeting Minutes
October 25, 2011

This report presents the minutes of the meeting of the Parent Advisory Board held on October 25, 2011 at OLPH at 7:00 p.m., as recorded by Marc Roberts. Any individual report handouts are filed with the minutes of the meeting and are attached hereto.

- The meeting was called to order by Sally Bell-Sarlitto at 7:00 p.m.
- Opening Prayer: Led by Tom Chermack.
- Attendance: Board members present at the meeting were: Mrs. Donna Lauro (Principal); Mrs. Sally Bell-Sarlitto, (Board President); Mrs. Tracy Britton; Mr. Tom Chermack; Dr. Markham McHenry; Mr. Dennis Naughton; and Mr. Marc Roberts. Also in attendance was Mr. Tony Pescatori – Chairman of the Parish Finances Council.
 - Absent from the meeting were: Monsignor Hever (Pastor); Mrs. M.J. Gralen; Mr. Dan Minton; Mrs. Annie Hoyle.
- Approval of Minutes of Previous Meeting: Mr. Dennis Naughton moved to approve the minutes for the October 4, 2011 Board meeting, seconded by Dr. Markham McHenry. The motion passed unanimously and the minutes were approved.
- Principal's Report: Presented by Mrs. Donna Lauro. (See attached written report.)
 - Enrollment is up 2 students from the last meeting
 - On 10/6/11, OLPH hosted a Mass and luncheon for the "Friends of the Orphans" welcoming the pequenos from El Salvador.
 - Reports cards were issued this month in new envelopes that parents sign on outside of envelope.
 - The month of the rosary was commemorated by a school living rosary led by Ronna Layne.
 - The diocesan in-service went really well and had great anti-bullying discussions that were great and led right into the anti-bullying week.
 - Anti-bullying week was eye opening for students and parents. The word was spread that all incidents are taken seriously and addressed by staff.
- Finance Update; Presented by Tony Pescatori. (See attached written report.)
 - The OLPH finances are better organized now than they ever have been as the accounting has improved over the last few years. More groups are interconnected and accountable than ever.
 - Each year the parish subsidizes a portion of the OLPH budget. Things have gotten better in recent years with regards to the amount subsidized.
 - The expenses have been cut back as tight as possible so they are at a place that is fixed. One way to increase revenue is to increase enrolment. OLPH has expanded marketing and is working toward this goal which is much appreciated by the parish.

- Committees:
 - Catholic Identity (Annie Hoyle, Chair, Tracy Britton, Dan Minton, Tom Chermack). (See attached written report.)
 - This month the Catholic Identity committee worked to define their purpose – service oriented, outreach to community.
 - Last month we discussed classroom service projects potentially based on the Beatitudes. The project will be better serviced by having the teachers take part in the decision of what the projects are. We will start by defining the projects and then schedule the projects so that they are not all at once.
 - The overall system will be called “The Grace Project”. Mrs. Sally Bell-Sarlitto asked for a motion to accept this name. Mr. Chermack so moved for approval. Dr. Markham McHenry seconded the motion. The motion passed unanimously.
 - December’s project is Family Promise which is a homeless outreach project where different families stay in McGuire Hall and are fed and join in community with various groups. This effort is led by Linda Rego. The board may take one night of this week. More details to follow.
 - Marketing (Markham McHenry, Chair, Dennis Naughton). (See attached written report.)
 - Working toward setting up a meeting date and location with Angela Braun.
 - Short term goals:
 - Contact and confirm families for talks to preschools.
 - Locate / develop alumni list.
 - Signage for sides of school buses
 - Research cost for banners at OLPH sports events.
 - We discussed how the image of our students in the community in their uniforms was good marketing. This may be part of “The Grace Project” outreach or other volunteer efforts.
 - Technology / Facilities (Marc Roberts, Chair, Tracy Britton). (See attached written report.)
 - Met this month to discuss OLPH infrastructure needs. Divided these needs into two groups: Equipment and Aesthetics.
 - For school aesthetics, this committee will develop a work day where we can paint the school and work to do a detailed clean of the classrooms.
 - For the equipment deficiencies, this committee will set up a meeting with one of the energy efficiency companies so the school can be better aware of the programs that currently exist for these upgrades.
 - Parent/Student Life (M.J. Gralen, Chair, Dan Minton). (See attached written report.)
 - On 11/8, we will have the “Ages and Stages” presentation which will talk about readiness and child development.
 - Opportunities for further presentations include the Melmed Center which discusses behavioral, educational and developmental challenges in children and adults and the Top20Training which discusses choices and how they affect life.
- New Business
 - The November meeting is going to be moved from November 22, 2011 to December 6, 2011.

- Adjourn: With business concluded, Mrs. Sally Bell-Sarlitto asked for a motion to adjourn. Mr. Dennis Naughton so moved to adjourn the meeting. Dr. Markham McHenry seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:55 p.m.